



# FORM - I

## VISIT OF FOREIGN NATIONALS – DETAILS REQUIRED

Affix Passport size  
Photograph

1. Name (Capital Letters) .....
2. Father's Name .....
3. Nationality .....
4. Date of Birth .....
5. Place of Birth .....
6. Marital Status .....
7. Qualifications  
(Graduate/Post Graduate/above) .....
8. Present Working Status (Design.)  
with complete address of employer .....
9. Mailing/Correspondence Address  
**(With Fax. No. & E-mail)** .....
10. Permanent Address  
**(With Fax. No. & E-mail)** .....
11. Passport Number .....
12. Proposed duration of stay in India  
(Specific period and dates)
 

	Period/Duration	From	To
	.....	.....	.....
13. Detailed purpose & Deptt. of visit
 

	Purpose.....
	.....
	.....

Sponsored By : Please mark  in box  
 Govt.  / Public Sector Organization   
 (College/Institution/Hospital/University)

Department.....

Signature of Applicant.....

Name .....

Date.....

.....  
Signed by the Competent Authority  
(with seal)

**N.B.: The candidate is advice to fill up each and every column of the application Form-I.  
Incomplete applications will not be accepted.**

## Guidelines for Long/Short Term Training/Observership for Foreign Nationals

1. **The Short-Term Training upto Six (6) months and Long Term Training upto Two(2) Years may be provided to the Foreign National candidates sponsored by the Foreign Government/Autonomous Bodies/Medical Institutions duly recommended by the Dean or any other competent authority of the concerned College/University/Institution. A fee in Indian rupees equivalent of US \$ 200 per month will be charged from the Foreign National candidates. There will be no financial obligations on the part of the Institute/Govt. of India. The training is arranged in consultation with the respective department / discipline and the time and period of training is decided mutually by the department / discipline and applicant. This training does not lead to the award of any degree / diploma.**
2. **It may take upto 3 - 4 Months to process the papers and seek/get official permission from authorities/Government of India (Ministry of External Affairs and Medical Council of India). Candidates should thus apply 6 (six) months in advance.**
3. Due to shortage of hostel accommodation, a candidate coming to the Institute for short term & long term training has to make his / her own arrangements for stay. The Institute does not provide any hostel accommodation. However, if you require any guidance for the same, this office will provide necessary information. The responsibility of arranging accommodation rest with applicant.
4. You are advised to apply for training along with two (2) sets of application with your complete bio-data/brief details and attested photocopies of certificate/degree (only graduate & postgraduate level) of your academic qualifications through your current employer (i.e. through proper channel) in the prescribed FORM-I (enclosed along with), before your request is processed further.
5. You will not involve directly or indirectly with the treatment of patients without prior permission of Medical Council of India. In case you are willing to involve with the treatment of patient, you are requested to submit applications on the prescribed Performa to the **Deputy Secretary (Admn.), Medical Council of India, Pocket-14, Sector-8, Dwarka, New Delhi-110075** for temporary registration and additional fee of Rs.5,000/- (Bank Draft in favour of The Secretary, Medical Council of India, New Delhi) as required by the Medical Council of India under intimation to AIIMS. The application form can be down loaded from MCI website i.e. **www.mciindia.org**. The Foreign Candidate should be registered as medical practitioner in his own country and should submit a copy of the same.
6. Please quote this office reference number & date in all future correspondence.
7. The detailed information/guidelines for short term training with Format is also available on our website [www.aiims.ac.in](http://www.aiims.ac.in) & [www.aiims.edu](http://www.aiims.edu), which may be seen.
8. **Please do not plan your visit / training until you receive confirmation letter from us.** The approval is issued by the AIIMS after obtaining the approval of the M/o External Affairs, Govt. of India.
9. The applications complete in all respects may be addressed to and sent to **“DEAN, All INDIA INSTITUTE OF MEDICAL SCIENCES, ANSARI NAGAR, NEW DELHI-110029”**.
10. **THE APPLICATION SHOULD BE ROUTED THROUGH EMPLOYER DIRECT APPLICATIONS SUBMITTED WILL NOT BE ACCEPTED.**