

## Bid Document

| Bid Details  |   |
|--|---|
| <b>Bid End Date/Time</b>   | 21-06-2022 17:00:00                             |
| <b>Bid Opening Date/Time</b>   | 21-06-2022 17:30:00                             |
| <b>Bid Offer Validity (From End Date)</b>                                    | 65 (Days)                                       |
| <b>Ministry/State Name</b>   | Ministry Of Health And Family Welfare           |
| <b>Department Name</b>   | Department Of Health And Family Welfare         |
| <b>Organisation Name</b>   | All India Institute Of Medical Sciences (aiims) |
| <b>Office Name</b>   | Aiims, New Delhi                                |
| <b>Total Quantity</b>  | 6500  |
| <b>Item Category</b>   | Diaries-Printed-Plain- Register--IS 1848 (Q4)   |
| <b>MSE Exemption for Years of Experience and Turnover</b>                    | No  |
| <b>Startup Exemption for Years of Experience and Turnover</b>                | No  |
| <b>Bid to RA enabled</b>   | Yes   |
| <b>RA Qualification Rule</b>   | 50% Lowest Priced Technically Qualified Bidders |
| <b>Primary product category</b>  | Diaries-Printed-Plain- Register--IS 1848        |
| <b>Time allowed for Technical Clarifications during technical evaluation</b> | 3 Days  |
| <b>Evaluation Method</b>   | Total value wise evaluation                     |

### EMD Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

### ePBG Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

### Splitting

Bid splitting not applied.

### MII Purchase Preference

|                         |     |
|-------------------------|-----|
| MII Purchase Preference | Yes |
|-------------------------|-----|

## MSE Purchase Preference

|                         |     |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

3. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

## Diaries-Printed-Plain- Register--IS 1848 ( 2000 pieces )

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

|            |                  |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

## Technical Specifications

[\\* As per GeM Category Specification](#)

| Specification | Specification Name          | Bid Requirement (Allowed Values) |
|---------------|-----------------------------|----------------------------------|
| Type          | Type of Diaries / Registers | PLAIN REGISTER                   |

| Specification            | Specification Name                                   | Bid Requirement (Allowed Values) |
|--------------------------|--|----------------------------------|
| Dimension                | <b>Dimension of Paper (Length X width) (mm X mm)</b> | 330 X 210                        |
|                          | <b>Dimension of Cover (Length X Width) (mm X mm)</b> | 330 X 210                        |
| Grammage (GSM)           | <b>Grammage of Paper (gsm)</b>                       | 75                               |
|                          | <b>Grammage of Cover Paper (gsm)</b>                 | 250                              |
| Colour                   | Colour of Pages                                      | white                            |
| Physical Characteristics | <b>Brightness of Paper (%)</b>                       | 90                               |
|                          | <b>Smoothness of Paper (Bendtsen) (ml/min)</b>       | 275                              |
|                          | <b>Opacity (%)</b>                                   | 90                               |
| Number of Pages          | <b>Number of Pages</b>                               | 100                              |
| Binding                  | <b>Type of Binding</b>                               | Hardcover Cloth Bound            |
| Content                  | <b>Content and Description</b>                       | General Format                   |

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                               | Quantity | Delivery Days |
|-------|-----------------------------|---------------------------------------|----------|---------------|
| 1     | Anupma Arora                | 110029,AIIMS, New Delhi, Ansari Nagar | 2000     | 25            |

#### Diaries-Printed-Plain- Register--IS 1848 ( 2000 pieces )

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

|            |                  |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

#### Technical Specifications

[\\* As per GeM Category Specification](#)

| Specification | Specification Name                                   | Bid Requirement (Allowed Values) |
|---------------|--|----------------------------------|
| Type          | <b>Type of Diaries / Registers</b>                   | PLAIN REGISTER                   |
| Dimension     | <b>Dimension of Paper (Length X width) (mm X mm)</b> | 330 X 210                        |

| Specification            | Specification Name                                   | Bid Requirement (Allowed Values) |
|--------------------------|--|----------------------------------|
|                          | <b>Dimension of Cover (Length X Width) (mm X mm)</b> | 330 X 210                        |
| Grammage (GSM)           | <b>Grammage of Paper (gsm)</b>                       | 75                               |
|                          | <b>Grammage of Cover Paper (gsm)</b>                 | 250                              |
| Physical Characteristics | <b>Brightness of Paper (%)</b>                       | 92                               |
|                          | <b>Smoothness of Paper (Bendtsen) (ml/min)</b>       | 250                              |
|                          | <b>Opacity (%)</b>                                   | 92                               |
| Number of Pages          | <b>Number of Pages</b>                               | 200                              |
| Binding                  | <b>Type of Binding</b>                               | Hardcover Cloth Bound            |
| Content                  | <b>Content and Description</b>                       | General Format                   |

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                               | Quantity | Delivery Days |
|-------|-----------------------------|---------------------------------------|----------|---------------|
| 1     | Anupma Arora                | 110029,AIIMS, New Delhi, Ansari Nagar | 2000     | 25            |

#### Diaries-Printed-Plain- Register--IS 1848 ( 2000 pieces )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

|            |                  |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

#### Technical Specifications

[\\* As per GeM Category Specification](#)

| Specification  | Specification Name                                   | Bid Requirement (Allowed Values) |
|----------------|--|----------------------------------|
| Type           | <b>Type of Diaries / Registers</b>                   | PLAIN REGISTER                   |
| Dimension      | <b>Dimension of Paper (Length X width) (mm X mm)</b> | 330 X 210                        |
|                | <b>Dimension of Cover (Length X Width) (mm X mm)</b> | 330 X 210                        |
| Grammage (GSM) | <b>Grammage of Paper (gsm)</b>                       | 75                               |

| Specification            | Specification Name                             | Bid Requirement (Allowed Values) |
|--------------------------|--|----------------------------------|
|                          | <b>Grammage of Cover Paper (gsm)</b>           | 250                              |
| Physical Characteristics | <b>Brightness of Paper (%)</b>                 | 90                               |
|                          | <b>Smoothness of Paper (Bendtsen) (ml/min)</b> | 200                              |
|                          | <b>Opacity (%)</b>                             | 90                               |
| Number of Pages          | <b>Number of Pages</b>                         | 300                              |
| Binding                  | <b>Type of Binding</b>                         | Hardcover Cloth Bound            |
| Content                  | <b>Content and Description</b>                 | General Format                   |

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                               | Quantity | Delivery Days |
|-------|-----------------------------|---------------------------------------|----------|---------------|
| 1     | Anupma Arora                | 110029,AIIMS, New Delhi, Ansari Nagar | 2000     | 25            |

#### Diaries-Printed-Plain- Register--IS 1848 ( 500 pieces )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

|            |                  |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

#### Technical Specifications

[\\* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------|--------------------|----------------------------------|
|---------------|--------------------|----------------------------------|

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                               | Quantity | Delivery Days |
|-------|-----------------------------|---------------------------------------|----------|---------------|
| 1     | Anupma Arora                | 110029,AIIMS, New Delhi, Ansari Nagar | 500      | 25            |

## Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 50 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 50% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Sample Clause

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit 1 samples for Buyer's approval, within 10 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 10 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.

Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

### 3. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**